



AdminAmerica Company
P.O. Box 416
Vermilion, OH 44089
Fax: 1-216-274-9633

Re: Vision Service Plan (VSP) Vision Insurance

To State of Delaware Employees and Pensioners:

Vision Insurance elections are "Binding Elections," which means you may not drop coverage or change plans once the open enrollment period ends in May 2006.

If you wish to cancel your Vision Insurance, please complete the following information, sign, date, and mail or fax to the address/fax number listed above. Your cancellation request must be submitted no later than May 24, 2006.

Name: _____

Employee ID Number: _____

Address: _____

Phone Number: _____

I wish to cancel my VSP Vision Insurance during the Open Enrollment period to become effective 7/1/06.

Signature: _____

Date: _____